

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Regeneration and Development Panel**

## **Agenda**

Wednesday, 22nd March, 2017  
at 6.00 pm

in the

**Committee Suite  
King's Court  
Chapel Street  
King's Lynn  
PE30 1EX**





**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
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Tuesday, 14 March 2017

Dear Member

**Regeneration and Development Panel**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Wednesday, 22nd March, 2017 at 6.00 pm** in the **Committee Suite, King's Court, Chapel Street, King's Lynn** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies for absence**

To receive any apologies for absence.

**2. Minutes (Pages 5 - 10)**

To approve the minutes of the previous meeting.

**3. Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Those declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

**4. Urgent Business**

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

**6. Chairman's Correspondence**

If any.

**7. Infrastructure Delivery Plan - West Winch Development (Verbal Report)**

**8. NORA Project History (Verbal Report)**

The Chairman has extended an invitation to all Members for this item.

**9. Work Programme (Pages 11 - 14)**

**10. Date of the next meeting**

To note that the next meeting of the Regeneration & Development Panel is scheduled to take place on **Tuesday 25<sup>th</sup> April 2017** at **6.00pm** in the Education Room, Town Hall, Saturday Market Place, King's Lynn.

To:

**Regeneration and Development Panel:** Mrs S Buck, Mrs J Collingham, C J Crofts, P Gidney (Chairman), P Hodson, M Chenery of Horsbrugh, M Howland, P Kunes, P Rochford (Vice-Chairman), Mrs E Watson and Mrs A Wright

**Portfolio Holders:**

Councillor A Beales – Portfolio Holder for Corporate Projects and Assets  
Councillor R Blunt – Portfolio Holder for Development

**Officers**

Jemma Curtis – Regeneration Programmes Manager  
Alan Gomm – LDF Manager  
Ostap Paparega – Regeneration and Economic Development Manager  
Nikki Patton – Housing Strategy Officer

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**REGENERATION AND DEVELOPMENT PANEL**

**Minutes from the Meeting of the Regeneration and Development Panel held on Wednesday, 15th February, 2017 at 6.00 pm in the Committee Suite, King's Court, Chapel Street, King's Lynn**

**PRESENT:** Councillors P Gidney (Chairman), Mrs J Collingham, C J Crofts, M Chenery of Horsbrugh, D Pope (substitute for P Hodson), Mrs S Squire (substitute for P Rochford), A Tyler (substitute for Mrs S Buck) and Mrs A Wright

**Portfolio Holders:**

Councillor A Beales – Portfolio Holder for Corporate Projects and Assets  
Councillor I Devereux – Portfolio Holder for Environment  
Councillor B Long – Leader of the Council

**Officers:**

Chris Bamfield – Executive Director  
Ostap Paparega – Regeneration, Heritage and Economic Development Manager

RD96: **MINUTES SILENCE FOR THE LATE COUNCILLOR GOURLAY**

Those present held a minutes silence in respect of Councillor Gourlay who was a Member of the Regeneration and Development Panel and had recently passed away following a long and hard fought illness.

RD97: **APPOINTMENT OF VICE CHAIRMAN FOR THE MEETING**

**RESOLVED:** That Councillor C J Crofts be appointed Vice Chairman for the meeting.

RD98: **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs Buck, Hodson, Howland, Rochford and Mrs Watson.

RD99: **MINUTES**

**RESOLVED:** The minutes from the previous meeting were agreed as a correct record and signed by the Chairman.

RD100: **DECLARATIONS OF INTEREST**

There was none.

RD101: **URGENT BUSINESS**

The Chairman informed the Panel that he had asked for an update on the Riverfront under urgent business. The update would be held in closed session and the Press and Public were excluded from the meeting for the update.

**RESOLVED:** That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of part 1 of Schedule 12A to the Act.

The Regeneration, Heritage and Economic Development Manager provided the Panel with an update on the Riverfront. He responded to questions from Members of the Panel. The Portfolio Holder for Corporate Projects and Assets addressed the Panel. He thanked them for their comments and explained that the Panel would be kept up to date as appropriate.

The Chairman thanked the Regeneration, Heritage and Economic Development Manager for the update.

**RETURN TO OPEN SESSION.**

RD102: **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillor Moriarty – RD106 and RD107.

RD103: **CHAIRMAN'S CORRESPONDENCE**

The Chairman informed the Panel that he had been copied into a letter from King's Lynn Civic Society making comments on planning application 16/02227/FM: construction of 82 dwellings, associated access roads, footways and new areas of public open space and associated external works and Lynnsport 1, PE30 2NB.

The Panel was informed that the correspondence would be taken into consideration as part of the normal planning application process and if Members were interested in viewing the correspondence they could do so through the Planning Portal on the Borough Council's website.

RD104: **COMMUNITY COASTAL TEAM UPDATE**

The Regeneration, Heritage and Economic Development Manager presented the report. He explained that King's Lynn had been awarded a Coastal Community Team by Government following an application to bid from the DCLG. The team's main task was to produce an Economic Plan for King's Lynn and the Cabinet report which had been presented to Members outlined the key steps.

The Regeneration, Heritage and Economic Development Manager drew Members' attention to the template within the report which set out the arrangements for the Economic Plan, what it should include and identified challenges and opportunities. Members were informed that there were two elements to the plan, the strategic side and the delivery side. The Regeneration, Heritage and Economic Development Manager explained that the Economic Plan had to be submitted by the end of March. An employer and business survey would be carried out to inform the plan. Workshops with specific groups and consultation would also be carried out.

Membership of the Coastal Community Team was highlighted in paragraph seven of the report and would also include a representative from the Heritage Forum.

The Regeneration, Heritage and Economic Development Manager explained that the Economic Plan could present new opportunities and benefits which would enable the Council to attract additional resources and funds.

The Chairman thanked the Regeneration, Heritage and Economic Development Manager for his report. There were no questions from the Panel.

**RESOLVED:** That the Regeneration and Development Panel support the recommendations to Cabinet as follows:

It is recommended that Cabinet:

1. Accepts the Coastal Community Team Award for King's Lynn.
2. Approves the Coastal Community Team's proposed membership.
3. Delegates authority to the Executive Director for Commercial Services and the Regeneration, Heritage and Economic Development Manager in consultation with the Cabinet Member for Systems and Economic Development to form the Coastal Community Team and prepare the Economic plan for King's Lynn.
4. Receives the Economic Plan for endorsement.

RD105: **EXCLUSION OF PRESS AND PUBLIC**

The information within the Heritage Action Zone report was now in the public domain and therefore the following item was considered in open session.

RD106: **HERITAGE ACTION ZONE**

The Regeneration, Heritage and Economic Development Manager presented the report. He explained that the Borough Council had been awarded Heritage Action Zone status by Historic England. The award

had been granted on an 'in principle' basis, subject to submission of a detailed Delivery Plan.

The Regeneration, Heritage and Economic Development Manager explained that following a visit from Historic England's Urban Panel, the Council were advised to apply for Heritage Action Zone status. He explained that this was a new initiative and only ten places in the country had been granted Heritage Action Zone status.

The Regeneration, Heritage and Economic Development Manager provided the Panel with more information on what a Heritage Action Zone was and the key benefits, as set out in the report. He explained that Heritage Action Zone areas would be priority areas for funding, although a strong business case would still be required, and nothing was guaranteed.

The Panel was informed that a Delivery Plan would need to be in place by March 2017 and the zones would be launched, nationally, on 20<sup>th</sup> March 2017. Work would now be carried out to put together the Delivery Plan and regular meetings would continue with Historic England.

The Panel was referred to governance and management arrangements as set out in Appendix 3 and the Panel was informed that the Heritage Champion, Councillor Mrs Wright would also be involved.

The Chairman thanked the Regeneration, Heritage and Economic Development Manager for his report and invited questions and comments from the Panel.

Councillor Mrs Wright thanked all the officers involved for achieving Heritage Action Zone status. She explained that the aim of a Heritage Action Zone was to achieve economic growth by using the historic environment as a catalyst. She explained that the Council would have better access to bids, which would be a huge help to King's Lynn. The Regeneration, Heritage and Economic Development Manager explained that a strong business case would still be required to support bids and nothing was guaranteed.

Councillor Tyler asked how the Heritage Action Zone would fit in with existing plans for King's Lynn and the Regeneration, Heritage and Economic Development Manager explained that they would work in synergy and the Heritage Action Zone Board would need to prioritise and manage projects and initiatives. The Council would work with Historic England on the delivery plan, which would be a live document and could be amended if priorities changed.

Councillor Beales, Portfolio Holder for Corporate Projects and Assets explained that the Council had a very good working relationship with the Local Enterprise Partnerships. He also thanked Councillor Mrs Wright as she had been very involved in the process and had organised the visit to King's Lynn by Historic England's Urban Panel.



Councillor Mrs Wright commented that she had terrific support from officers. She also explained that she would ensure that the Regeneration and Development Panel were kept up to date on progress as appropriate.

**RESOLVED:** That the Regeneration and Development Panel support the recommendations to Cabinet as set out below.

It is recommended that Cabinet:

1. Accepts Historic England's 'in-principle' award of the Heritage Action Zone status for King's Lynn.
2. Approves the King's Lynn Heritage Action Zone boundary, shown as the development boundary in Appendix 1.
3. Approves the King's Lynn Heritage Action Zone Intervention Logic Framework as detailed in Appendix 2.
4. Approves the King's Lynn Heritage Action Zone governance and management arrangements as shown in Appendix 3.
5. Delegates authority to the Executive Director for Commercial Services and the Regeneration, Heritage and Economic Development Manager in consultation with the Cabinet Member for Corporate Projects and Assets to agree the Delivery Plan with Historic England.

RD107: **STRUCTURE OF THE PANEL UPDATE**

The Chairman explained that Councillor Collingham had prepared a short presentation to the Panel which was an example of how an item could be considered by the Panel.

Councillor Collingham presented her ideas on how Panel meetings could be structured. She highlighted the following:

- Creating a SWOT analysis for items.
- Strategic considerations.
- Breakout groups.
- Tabling questions in advance of the meeting.
- Vote on recommendations to be presented to Cabinet as appropriate.

The Chairman thanked Councillor Collingham for her presentation and invited questions and comments from the Panel, as summarised below. He reminded the Panel that the topic used within the presentation was just an example.

The Portfolio Holder for Corporate Projects and Assets explained that it was important not to look at things in isolation and be aware of what

was already happening. Councillor Beales suggested that the Panel be involved in policy development at an early stage.

Councillor Collingham commented that it was important for the Panel to have knowledge of the data and policies already available, especially if they were being asked to make recommendations.

Councillor Wright encouraged Members of the Panel to attend Cabinet meetings or other meetings of the Council so that they could gain an insight of how decisions were considered and taken.

Councillors were reminded that any Member could attend any meeting of the Council and if they wished to speak at the meeting they could do so under Standing Order 34. It was also suggested that Chairman of Panels could attend the Cabinet meetings to present any recommendations made by their Panels. The suggestions made by Councillor Collingham were not constitutional issues, but procedural ones and the Panel could set out procedures for considering items.

The Chairman reminded those present that all Members of the Panel could suggest items for inclusion on the Work Programme. The Panel was also reminded that the opposition were entitled to add one item to each Panel meeting for consideration.

RD108: **WORK PROGRAMME**

Members of the Panel were reminded that an eform was available on the Intranet which could be completed and submitted if Members had items which they would like to be considered for addition to the Work Programme.

The following items were suggested for addition to the work programme:

- Coach trips to King's Lynn
- Tree Strategy

**RESOLVED:** The Panel's Work Programme was noted.

RD109: **DATE OF THE NEXT MEETING**

The next meeting of the Regeneration and Development Panel would be held on **Wednesday 22<sup>nd</sup> March 2017** at 6.00pm in the Committee Suite, King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX.

**The meeting closed at 7.27 pm**

## REGENERATION AND DEVELOPMENT PANEL WORK PROGRAMME 2016/2017

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
30 <sup>th</sup> November 2016	NWES Director to attend		Ostap Paparega	Added to Work Programme at the request of the Chairman. To be confirmed.
30 <sup>th</sup> November 2016	St George's Guildhall Verbal Update	Update	Chris Bamfield	To receive a verbal update.
30 <sup>th</sup> November 2016	Riverfront Delivery Plan - EXEMPT	Policy Development	Jemma Curtis	To comment on and receive information on the Riverfront Delivery Plan.  KLACC to be invited for this item.
30 <sup>th</sup> November 2016	One Public Estate - EXEMPT	Policy Development	Chris Bamfield	To receive the outcome of the One Public Estate Bid and discuss the Panels involvement in the process.
⇒ 30 <sup>th</sup> November 2016	Work Programme and Structure of the Panel.			As requested at the previous meeting, the Panel would like an opportunity to discuss the future structure of Panel meetings and how items are considered for addition to the Work Programme.
30 <sup>th</sup> November 2016	Enterprise Zone Update - EXEMPT	Monitoring	Jemma Curtis	For the Panel to continue to be kept up to date on progress with the Enterprise Zone.
11 <sup>th</sup> January 2017	Structure of the Panel			Members of the Panel to submit suggestions in advance.
11 <sup>th</sup> January 2017	Monitoring on the 5 Year Land Supply	Monitoring	Duncan Hall/Alan Gomm	Requested by the Chairman.
11 <sup>th</sup> January 2017	Transport		Chairman	To discuss the possibility of setting up a Task Group/Informal Working Group to look at Transport issues in King's Lynn.

15 <sup>th</sup> February 2017	EXEMPT – King's Lynn Heritage Action Zone	Update	Ostap Paparega	
15 <sup>th</sup> February 2017	Coastal Community Team	Update	Ostap Paparega	
15 <sup>th</sup> February 2017	Structure of the Panel		Councillor Collingham and the Chairman.	
22 <sup>nd</sup> March 2017	NORA Project - History	Update	Chief Executive, Ostap Paparega, Dale Gagen, Matthew Henry	
22 <sup>nd</sup> March 2017	Infrastructure Delivery Plan - West Winch	Update	Alan Gomm and Nikki Patton	
25 <sup>th</sup> April 2017	Traffic and Transport	Background setting.	Representatives from Norfolk County Council and Martin Chisholm	Follow on from item discussed in January 2017. Norfolk County Council to attend to provide information on what is planned for the future.
25 <sup>th</sup> April 2017	Rail Improvements Update	Update	Chief Executive and Peter Jermany	Update as requested by the Chairman.
25 <sup>th</sup> April 2017	Riverfront Delivery Plan – Preferred Options Consultation	Policy Development	Jemma Curtis	Consideration of the preferred options for the Riverfront Delivery Plan.
25 <sup>th</sup> April 2017	Bus Trips		Councillor Crofts	Councillor Crofts to present suggestions on what could be done to encourage more bus trips into the town centre.

## REGENERATION AND DEVELOPMENT PANEL WORK PROGRAMME 2017/2018

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
6 <sup>th</sup> June 2017	Enterprise Zone Update	Update	Ostap Paparega	
6 <sup>th</sup> June 2017	Riverfront Delivery Plan – Final Report	Policy Development	Jemma Curtis	To comment on the final report before consideration by Cabinet.
6 <sup>th</sup> June 2017	One Public Estate Update	Update	Matthew Henry	To receive an update. Last update presented to the Panel was in November 2016
6 <sup>th</sup> June 2017	St Georges Guildhall and Heritage Lottery Funding Update	Update	Chris Bamfield	To receive information on the HLF decision and outcome of the Arts Lottery Funding Application.
6 <sup>th</sup> June 2017	Southgates.	Policy Development	Matthew Henry	
↻ 11 <sup>th</sup> July 2017	Heritage Action Zone – Update and Options	Update	Ostap Paparega	To receive an update and make comments
11 <sup>th</sup> July 2017	Lynnsport Major Housing Project Update	Update	Dale Gagen	Update on the Major Housing Project and potential tour of the site.
29 <sup>th</sup> August 2017	Hunstanton Heritage Gardens Project		Jemma Curtis/ Ostap Paparega	To receive an update and a tour of the site.
3 <sup>rd</sup> October 2017	St Georges Guildhall Update	Update	Chris Bamfield	
21 <sup>st</sup> November 2017				
10 <sup>th</sup> January 2018				
20 <sup>th</sup> February 2018				
3 <sup>rd</sup> April 2018				

